



**Chelsea Public Schools
School Committee**

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PUBLIC NOTICE

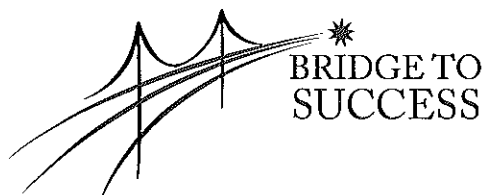
**There will be a meeting of the
Chelsea School Committee on**

**Thursday, November 10, 2016
At 7:00 p.m.**

In the Council Chambers

**City Hall
500 Broadway
Chelsea, Massachusetts 02150**

Parking is available in the City Hall parking lot.



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School Committee

There will be a regular meeting of the Chelsea School Committee on Thursday November 10, 2016 at 7:00 p.m. in the City Council Chambers, City Hall 500 Broadway, Chelsea, to discuss and take action on the items in the following agenda:

AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **School Committee Minutes:** Approval of the minutes from the regular meeting of October 6, 2016. (Enclosure A).
4. **Presentations:** Hooks School
Healthy Chelsea
For Kids Only
5. **Public Comment:**
6. **Report of the Superintendent of Schools**

Student Achievement

Personnel Update – (Enclosure B)

Enrollment Report (Enclosure C)

Committee Reports:
Policy & Procedures
Budget & Finance
Student Representative
7. **Unfinished Business: None**
8. **New Business:**

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- Consideration and action to accept a gift of \$409.07 from the Class of 1966.
Explanation: Richard Convicer, a member of the Class of 1966 Reunion Committee, has presented a donation to Chelsea High School from the proceeds of a recently held 50th Reunion. The funds are to be spent at the discretion of the High School Principal for non-administrative, educational purposes. Massachusetts General Laws, Chapter 71, Section 37A provides for the acceptance of gifts only with the approval of the Chelsea School Committee.
- Consideration and action to update the Student Activity Account Policy.
Explanation: Add an additional Allowable Expense.
 - Interest earnings retained in the account may be spent for any of the Allowable Expenses listed above, however any expenses incurred as described in paragraph 7, must be paid first before using interest earnings to pay for any other Allowable Expense. Changes to Student Activity Account must be approved by School Committee. (Enclosure D)
- Consideration and action to approve a budget transfer in the amount of \$750.00 from Special Education Car Allowance line to Curriculum & Instruction Contracted Services for staff professional development training.
Explanation: Grant funding not available at time training session held.
- Consideration and action to approve a budget transfer in the amount of \$33,000.00 from Textbook Account to Browne Teachers.
Explanation: Funds needed for additional ELL teacher at the Browne School.
- Consideration and action to amend the Non-Bargaining Salary Schedule to increase the hourly rate for the following positions:

	Current Hourly Rate	Proposed Hourly Rate
Lunch Monitor/Food Service Transport Worker	\$11.95	\$13.00
ILP Child Care Assistant	\$10.00	\$11.00
High School Student/High School Graduate	\$10.00	\$11.00
Summer Feeding Program-Site Monitors	\$11.00	\$12.00
Summer Feeding Program-Site Workers	\$11.00	\$12.00
Summer Feeding Program-Van Helper	\$12.25	\$13.25

Explanation. The Commonwealth of Massachusetts has increased the minimum hourly wage in the State to \$11.00 as of January 1, 2017. Although this mandate does not apply to cities and towns, we are proposing to align the lowest hourly rate on the Non-Bargaining Salary Schedule to the State minimum hourly rate, effective January 2, 2017. In changing the minimum hourly rate, other positions that were close to the minimum rate were also reviewed and it is recommended

that these rates be adjusted as well. It is estimates that this will cost approximately \$4,000 to implement for the remainder of the year and all but one of these positions are funded with grant or special revenue funds.

Salary Schedules are considered to be School Department policy and, as such, require School Committee approval.

- Consideration and action to allow students to receive old library books which are no longer used by middle school teachers and have no market value which are anticipated to be available as a result of moving into the new Clark Avenue Middle School on January 4, 2017.

Explanation: In preparing for the move to the new Clark Avenue Middle School, the librarian at the school is undertaking a review of library and reference books to weed out material that is no longer relevant to the curriculum or now available through electronic media. Any books identified as surplus will first be offered to established used book dealers for re-sale. Any books with no re-sale value would be offered to families of our students, either for a nominal fee or free, based on condition, to increase the availability of literature at home.

M.G.L. Chapter 71, Section 49, provides for the disposition of books in this manner, subject to the approval of the School Committee

- Consideration and action to adopt written procedures for the disposition of surplus furnishings and equipment anticipated to be available as a result of moving into the new Clark Avenue Middle School on January 4, 2017.

Explanation: M.G.L. Chapter 30B, the same law that governs the purchase of goods and services, also governs the disposition of items that have a re-sale or salvage value. When the supply of discreet surplus items owned by the school department has an estimated net value of under \$10,000, the procurement officer may dispose of such items subject to the written rules of the School Committee. The proposed written rules establish the criteria for items that will either be sold through an advertised bid process and those that will be made available at an event open to the community, on January 6, 2016.

M.G.L. Chapter 30B, Section 15, provides that the disposition of supplies of surplus items with a net value of under \$10,000 may be disposed of using written procedures approved by the School Committee.

9. **Communications:** 2015-2016 Facility Management Accomplishments (Enclosure D)
2015-2016 Technology Accomplishments (Enclosure E)
FY18 Budget Calendar (Enclosure F)
UMass Extension- Certificate of Appreciation (Enclosure G)
Final Report

10. Adjournment

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